**Minutes of the Cherry Creek Pointe HOA Annual Meeting of November 29, 2018**

1. Call to order at 6:38pm
2. Roll call to determine quorum
	1. President found a quorum to be present & had received 5 proxies that were submitted by homeowners to Weststar Management
3. Review and accept Minutes from May 15, 2018 Annual Meeting
	1. Motion to approve Minutes from 5/15/18 was brought forth and approved
4. Treasurer’s report
	1. Review and approve 2019 budget
	2. Motion to approve 2019 budget was brought forth and approved
	3. Special ‘Thank You’ to Bob Flynn for helping HOA rectify tax filings
5. Election of one board member opening
	1. Bill Robinson was nominated & has been reelected to the Board for 3-year term
6. New Business
	1. Review new policies adopted
	2. New policies were recommendations to the HOA Board Members from a legal consultation
	3. Matt Elam brought and passed around the policy documents for homeowners to review
7. Homeowners forum
	1. There is a light outage at neighborhood’s West entrance. Bill Robinson is leading efforts in reaching out to an electrician to diagnose problem & provide resolution.
	2. Homeowner voiced concern about timing of HOA dues statements from Weststar Management. Board reiterated willingness to waive fee for first time offenders when statements have been received within a few days of being due.
	3. Suggestion to have Christmas lights/holiday décor in both entrances brought forth. Board to review costs & make decision.
	4. Request to remind homeowners to keep dogs on leashes when walking in neighborhood & not having them use other people’s yards to go to the bathroom. Melissa to send reminder in community.
	5. Request to remind homeowners to keep all basketball hoops out off the street/sidewalks. Presents concerns for safe driving; particularly, when it snows & plow creates 1 lane. Valerie to send specific homeowner a courtesy reminder to not have sports equipment in street.
	6. It was suggested that Board investigate pricing for having snow removed by dump trucks from neighborhood. Valerie is taking this action item.
	7. Reported that the edging from the brick wall along Cherry Creek Drive is falling apart. Valerie to reach out to CCV as our HOA does not own/have responsibility for any repairs on this wall.
	8. Animal traps - a trap that was not properly set caused property destruction & suffering to an animal (raccoon). If you are having problems with wildlife please call Animal Control.
	9. HOA Secretary Position is now vacant. Please contact any Board member for more information.
	10. Bill Robinson to submit approved 1) 2019 Budget & 2) May 15, 2018 Minutes to Weststar Management. Minutes to be posted on Weststar Management’s website under CCP
	11. Currently HOA dues are paid bi-yearly, there was a suggestion to move to an annual payment – Scott Wolfe to review Bylaws & confirm that this is possible. Homeowners that were in attendance liked the idea.
	12. Requested that leaves in entrances beds be cleaned out.

1. Adjournment at 7:34pm

**Attendees:** Hugo Serri, Marcelle Leal, Richard Millet, Valerie Sutherland, Bill Robinson, Barb Doer, Elise Marks-Gruitch, Dino & Patrice Sarganis, Matt Elam, Bob Flynn, Marjorie Lavin, Scott Wolfe, Huabing Wang, & Melissa Adler

Submitted by: Melissa Adler, HOA Secretary