



November

Board of Directors

November 2014

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Barb Wagner.....Vice President
Doug Beekman.....Treasurer
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Reminders

Contractors/Vendors

A friendly reminder that contractors and moving activities are not to be scheduled over the weekend. If you need assistance in scheduling these activities during the week, see the management team. Also, please be advised about the new rules and regulations regarding contractors and elevator charges. Any questions please see Bridget in the office.

Recycling door tags

CTW would like to start recycling the maintenance door tags. If you have a door tag on your unit would you please return it to the office so we may use them again?

Exercise Room

Please be courteous with the exercise room and equipment. Make sure the lights, equipment, window and TV are all turned off. All equipment should be put back into its proper place prior to leaving the room.

Save the date

The CTW holiday party will be held on Sunday, December 7th. Invitations will come out next month inviting you to the annual holiday party in the community room.

Plumbing reminders

We would like to remind all residents that most food refuse should go in the trash and not in your kitchen sink drain (even if you have a sink disposal). The food items listed below are especially prone to cause clogs and should never go down the kitchen sink drain:

- Grease from animal fats. Pork grease is notorious for solidifying and clogging pipes.
- Vegetable peels.
- Rice, cooked and uncooked.
- Coffee grounds.
- Pasta noodles.

Even if one these foods don't cause a clog in your unit's pipes, it might still cause a clog in the building mainline and a mess for your neighbor below you. The most frequent sign of a building mainline clog is water coming up from your sink drain when you are not using it. If this happens, please immediately contact the CTW office or Weststar Management if the problem occurs after hours.

CTW Staff holiday schedule

Office and maintenance staff will be off on the following days:

November 27th and 28th

December 25th

January 1st

Free days around Denver

Denver Art Museum

November 1st

Denver Zoo

November 3rd, 14th and 20th

Children's Museum

November 4th

Denver Botanic Gardens

November 14th and 15th