

**CHEESMAN TOWER WEST
BOARD MINUTES
March 15, 2007**

Presiding: Rob Jones, President

Board Members Present: Sandra Corriere, Vice-President,
Denise Wood, Treasurer
Stephen Scarano, Secretary
David Krasnow, Member at Large
Rita Bastien, Member at Large

Weststar Management Present: Kevin Hayutin

OPEN FORUM:

BOARD MEETING

Mr. Jones called the meeting to order at 6:05 PM.

MOTION: A motion was made, seconded and unanimously passed to approve the February minutes (as amended.)

FINANCIAL STATEMENTS

The board will request that we are notified before bank transfers are initiated by Weststar Management.

MOTION: A motion was made, seconded and unanimously passed to approve the February financial statements.

REVIEW OF DELINQUENCY REPORTS

OLD BUSINESS

Chiller/Boiler Room Asbestos Removal Bid:

We are securing another bid for the removal of the asbestos from the Chiller and Boiler room.

An architect will be hired to make the project work for all parties; city, owners, etc.

A special meeting on April 04, 2007 is scheduled. We scheduled two hours for this meeting. Brandon Thompson, P.E. President of Thompson Engineering and Eric J Gromko, P.E. President of EG Power Engineering will attend.

Brandon will explain the details and timing of the project.
Eric will elaborate on the electrical work.

Write memos to notify all of the delay in the Chiller replacement project.

Maintenance Projects

Humboldt Street Garage: Weather Sure completed Contact A. The board approved payment. The Weather Sure work on the 'moat area' will begin as soon as the 'moat area' can be cleaned. James will perform the cleaning of the 'moat area'. James secured the permit for a dumpster. James will remove all debris from the 'moat area' for \$500.00. The cost of the dumpster is \$300.00.

The board reviewed the Maintenance Chart Pending Items on page 21.

NEW BUSINESS

Health Insurance Review: The board decided to schedule a special meeting to discuss health insurance plans for the CTW employees. Mr. Scarano has secured quotes from an outside broker. Board members will receive quotes via email prior the April 19, 2007 meeting.

Laundry and Garbage Rooms: New signs will be printed and displayed above garbage chutes. A friendly reminder to wrap garbage and be mindful of the size will help us keep the expenses down. Repairing the chute has cost all of us thousands of dollars in the last twelve months.

PENDING ITEMS: Mr. Bussell submitted a 'Pending Items' form. The board discussed the items.

Newsletter: We are setting new heights for our newsletter.

The meeting adjourned at 10:20pm.

Respectfully submitted,

Stephen P. Scarano

Secretary