

**CHEESMAN TOWER WEST
BOARD MEETING MINUTES
December 17, 2009**

Presiding: Denise Wood, President

Board Members Present: David Krasnow, Vice President
Margie Keenan, Treasurer
Barbara Creek, Secretary
Rob Jones, Member at Large
Hall Skeen, Member at Large

Weststar Management Present: Tracy Mulvihill, Kevin Hayutin

CTW Staff Present: James Bussell

Open Forum:

BOARD MEETING

Ms. Wood called the meeting to order at 6:34 p.m.

MOTION: A motion was made, seconded and unanimously passed to approve the minutes of the meeting of November 19, 2009 as amended.

FINANCIAL STATEMENT

MOTION: A motion was made, seconded and unanimously passed to approve the November, 2009 financial statements.

REVIEW OF DELINQUENCY STATEMENT

Current delinquencies were discussed.

OLD BUSINESS

Building Maintenance Checklists –

- Pool glass was cleaned today.
- Graffiti was painted over on the garage ramp walls.
- Tool inventory still pending.
- We will ask Christa to schedule maintenance for exercise equipment and to clean lobby floors.

Office Equipment Upgrades –

- Copy machine – A lease was signed with All Copy for new machine. Banc of America Leasing was notified of our intent to return our current copier.

Pool – The Board continued the discussion regarding the maintenance needs of the pool. The repair history of the pool was presented, along with options previously discussed. We will now get opinions from pool maintenance companies.

Moat – There is still a small leak into the garage after repairing the moat. James explained the need for a double drain to be installed. This will be reviewed with CRI.

Building Security – The new electric strike lock and security camera have been installed for the door to the north parking deck. The mullion which covers the opening will be extended a bit more. The locksmiths tried to pry it open with a crowbar and couldn't.

Annual Meeting – The minutes from last year's meeting will be attached to the notice. The meeting will be on February 4, 2010. Format will be the same as last year.

Holiday Potluck – The potluck was a success. We read the Thank You's from residents.

NEW BUSINESS

No new business was discussed.

CORRESPONDENCE

Discussed correspondence received from and sent to residents. One concerned the shut-off valves in the 01 stack. Every unit must have shut-off valves.

Magnets – A suggestion was approved to order refrigerator magnets with building emergency numbers.

BIDS AND PROPOSALS

None.

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Barbara Creek,
Secretary