

**CHEESMAN TOWER WEST
EMERGENCY BOARD MEETING MINUTES
August 27, 2012**

Presiding: Denise Wood, President

Board members present: Elspeth MacHattie, Vice President
Barbara Creek, Treasurer
Doug Beekman, Secretary
Donna Bryant, Member at Large
Hall Skeen, Member at Large

Weststar Management present: Kevin Hayutin

CTW staff present: none

Denise Wood called the meeting to order at 6:35 p.m.

The Board discussed the replacement of James. The Board was provided a list of responsibilities for the Building Maintenance Supervisor for review to assist in finding a replacement for James.

Upon further review, the re-keying contract was awarded to Mathias instead of Arapahoe as reported in the 15 August 2012 Board meeting minutes.

The Board tentatively approved awarding the exterior water proofing and 12th Street garage ramp repair contract to CRI. Additional cost savings will be investigated with CRI before the contract will be awarded. A final attempt will also be made to obtain additional bids for the work.

ADJOURNMENT

The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Doug Beekman,
Secretary