

**CHEESMAN TOWER WEST
SPECIAL BOARD MEETING MINUTES
March 20, 2013**

Presiding: Barbara Creek, President

Board Members Preseat: Doug Beekman, Vice-President
Jay Chetney Secretary
Hall Skeen, Member at Large

Board Members Absent: Barbara Wagner, Treasurer

Westar Management: Kevin Hayutin and Todd Bliet

CALL TO ORDER

Barbara Creek called the meeting to order at 5:20 PM

NEW BUSINESS

1.) The Board met to discuss the application by Bridget Monk, and the results of her interview with the Board, for CTW Office Manager. By unanimous consent the Board approved her appointment to the position of CTW Office Manager, effective immediately. Kevin Hayutin will inform her of the Board's decision, and request that she begin on March 21, 2013. This will allow her an opportunity to train with Michelle Sarsfield, before Michelle leaves on March 25.

2.) The Board was approached by CTW Homeowner Rita Bastien to fill the Board vacancy that was left unfilled at the CTW Annual Meeting. The Board unanimously approved her appointment to the Board, to fill the one year term left by the early resignation of one of last year's Board members.

ADJOURNMENT

The meeting ended at 6:30 PM

Respectfully submitted,
Jay Chetney
Secretary