

CHEESMAN TOWER WEST
BOARD MEETING MINUTES
MAY 16, 2013

Presiding: Barbara Creek, President
Board Members Present: Doug Beekman, Vice-President
Rita Bastien, Member at Large
Jay Chetney, Secretary
Hall Skeen, Member at Large
Barbara Wagner, Treasurer
CTW Staff: Bridget Monk, Office Manager
Weststar Management: Kevin Hayutin and Todd Blik

CALL TO ORDER

Barbara Creek called the meeting to order at 6:35 PM

OPEN FORUM

Two of our homeowners had questions for the Board to clarify. A natural gas contractor gave a presentation.

REVIEW OF BOARD MEETING MINUTES

A motion was passed unanimously to approve the minutes for the April 18, 2013 meeting.

REVIEW OF FINANCIAL STATEMENTS

A motion was made and was passed by a majority of 5:1, to approve the April 2013 financial statements.

REVIEW OF DELINQUENCY STATEMENTS

No action was required at present.

MISCELLANEOUS STATUS REPORTS

A review of The Building Maintenance Checklists was done. Ray Arellano will power wash the garages and parking areas as weather permits.

OLD BUSINESS

The lease for the CTW rental units was discussed and a 60-day notice to vacate will be included in case the unit is sold. Next, there was a discussion about the proposal to increase the CTW monthly homeowner fee. It was determined that this decision would be made during the Annual Budget meetings with the homeowners. Discussion continued about the pros and cons of selling our rental unit. There was also a discussion about the new natural gas contracts under consideration, and a final decision will be made by next month. The installation of the new landscaping was discussed, and a report was given on the updates to the guest room.

NEW BUSINESS

Structural/building issues were discussed, and no new major projects were identified for the coming fiscal year. A chiller for Ray's office was approved. Two members expressed some interest in updating the architectural guidelines for homeowner's renovations.

EXECUTIVE SESSION

The Board met briefly for an executive session.

ADJOURNMENT

The meeting adjourned at 8:40PM. The next Board meeting is scheduled for Thursday, June 20, 2013. The Annual Budget meetings with homeowners will be held over the next few weeks.

Respectfully submitted,
Jay Chetney
Secretary