

CHEESMAN TOWER WEST BOARD MEETING MINUTES
CTW COMMUNITY ROOM
JULY 18, 2013

Presiding:	Barbara Creek,	President
Board Members Present:	Dough Beekman,	Vice-President
	Rita Bastien,	Member at Large
	Jay Chetney,	Secretary
	Barbara Wagner,	Treasurer
Board Members Absent:	Hall Skeen,	Member at Large
CTW Staff:		None
Weststar Management:		Kevin Hayutin and Todd Bliet

OPEN FORUM: No issues were raised.

CALL TO ORDER: Barbara C. called the meeting to order at 6:38 PM.

EXECUTIVE SESSION: The Board suspended the regular meeting to have a presentation and discussion with Gary Smith, the CPA for the CTW Homeowner's Association.

REVIEW OF BOARD MEETING MINUTES: After resumption of the regular meeting, the Board approved the meeting minutes for June 20, and June 25, 2013.

REVIEW OF THE FINANCIAL STATEMENTS: The Board approved the May and June Financial Statements by a majority of those present. The "yeas" were Rita, Barb C., and Barb W. The "nays" were Dou and Jay. Hall was absent.

REVIEW OF DELINQUENCY STATEMENTS: No action was required.

MISCELLANEOUS STATUS REPORTS: Building Maintenance Checklist and Project Maintenance calendar were reviewed, and the Board approved a low wage helper for Ray Arellano, to complete the pool window painting. Ray's comp time, the call/office visit log, the notes to future boards, and vendor contracts were reviewed with no comments.

OLD BUSINESS: Doug and Hall will continue as the points of contact with Bryan Riezuto of Source Gas. The natural gas contract will use floating rates until we are advised to lock in our rate.

NEW BUSINESS: Kevin will get a bid for installation of a water supply to the two vacant garden plots by the 12th St. entrance. The Board approved a change in the building's water shut off days to the 2nd and 4th Tuesday of every month.

ADJOURNMENT: The meeting adjourned at 9:40 PM. The next regular Board meeting is scheduled for August 15, 2014.

Respectfully submitted, Jay Chetney, Secretary