

HIGHLINE CLUB OWNERS ASSOCIATION

Minutes

BOARD OF DIRECTORS MEETING

Wednesday September 10, 2012 at 6:30 PM

Present

- **Board Member: Toni Larson, Nils Holtestaul, John Winston, Mark Foster**
- **Property Manager: Ricardo Lases, Weststar Management**
- **Residents: ,Rebecca Gregg - 3, Bonnie Shore - 8, Jackie Havel – 13, Leo Haas – 14, Adele Linneman / Mark Mulvany – 16, Earl Pitzer – 20, Stacy Lewis - 24, Margaret Rodgers – 32, Norm Kushner - 33, Joseph Lucente - 37, Carolyn and Pete Engelken – 39, Julie Mason – 50, John Clark – 54, Barbara Coffey – 22, Dexter and Susan Writer - 58, Ray and Sharon Mohr - 60.**

CALL TO ORDER: The Highline Club Board of Directors meeting was called to order by Toni Larson on Wednesday, August 16th, 2012, at 6:30 PM. The meeting was conducted at the clubhouse located on the grounds of the Highline Club at 9200 Cherry Creek South Drive in Denver Colorado. A quorum was established.

HOMEOWNER FORUM:

Dexter requested to board review the written policies related to the board writing off debts.

Susan Writer expressed concern regarding the HOA records keeping and storing of written records.

APPROVAL OF MINUTES: The minutes from the August 16thth board meeting were approved, Motion MF, JW 2nd, all.

COMMITTEE REPORTS

- Landscaping Committee, Adele Linneman discussed Christmas Lights and Decorations. She also discussed the needs for electrical repairs on the island.
- ACC Committee,
 1. Leo requested the HOA procure paint, 1gal white and 1gal grey. Motion, MF, BJ 2nd, TL
 2. #8 siding replacement on privacy fence, Motion MF, 2nd BJ, approved
 3. #11 is going to develop a handyman list for unit owners to use as a resource.
 4. #55 replaced glass in the windows, it turned out great. Ken Karryl glass is a great source.
 5. #54 raised deck, met with 4 contractors. Soliciting bids for both replacement and repair.
 6. #33 Deck, Deck needs to be replaced. The area is enclosed and the deck is expanded. The owner advised to fill out ACC application.
- Capital Improvements Committee, No Report.
- **REVIEW CURRENT FINANCIALS**
 - The financials were accepted, motion by BJ, 2nd by JW, approved unanimously.
- **NEW BUSINESS**
 - Mark Foster resigned as a Highline Club board member effective immediately, Ricardo will solicit volunteers to serve until the annual meeting.
 - Reimbursement Request/Sewer Line Inspection – unit 19

Approved, Motion MF, 2nd JW, unanimous
 - Heat Tape/Cable – Unit 47

Approved, Motion BJ, 2nd JW, unanimous

- Siding & Soffit Repairs Above Garage – unit 55

Leo Haas to determine if the leaks are repaired

- Deck Repairs – Unit 54

Still awaiting bids

- Parking Control

The Community will be reminded of the parking rules.

- Communication Committee

The board approved the Communications Committee to be chaired by Stacy Lewis, with members Julie Mason and Barb Coffey.

- **UNFINISHED BUSINESS**

- Proposed Declarations – Questions/Comments from homeowners

Gathering info for the October 29th meeting. Mark Foster to meet with Alan and have questions compiled.

- Siding Report – Feedback from Homeowners

- **MANAGER’S REPORT**

- No issues.

- **EXECUTIVE SESSION was held to discuss an owner financial matter.**

- **The meeting was adjourned at 20:15**