PARK WASHINGTON CONDOMINIUMS ASSOCIATION, INC.

BOARD OF DIRECTORS MEETING

JANUARY 28, 2014

MINUTES

BOARD MEMBERS PRESENT: Brenda Henry, Jeff Amsler and Andy Wilkens.
ALSO PRESENT: Jim Scharper, Mark & Barbara Cohen, Barbara Boyer, Erin Wilkens and Marilyn Frost.

CALL TO ORDER:
The Board of Directors meeting was called to order at 6:00 p.m. A quorum was established.

MAINTNENACE REPORT:
Jim Scharper was present to give a report to the Board of items accomplished over the last month.

HOMEOWNERS FORUM:
Erin Wilkens stated she has additional bids for work at the building that she will be submitting to the Board for review.

APPROVAL OF MINUTES:
It was moved by Brenda Henry and seconded by Jeff Amsler to approve the November 26, 2013 meeting minutes as presented. Motion carried unanimously.

FINANCIAL REPORT:
Financial statements were provided to the Board but no report was given as the Treasurer was not in attendance.

OLD BUSINESS:
Reserve Study Update:
Pat Fullmer submitted via email some suggestions to the Board on how to move forward and get a more usable reserve study so that the company can be paid for the draft they have provided and final version can be issued.

Garage Doors:
Both garage doors have been installed and the job went well.

NEW BUSINESS:
Bids:
The Board reviewed several bids for various items at the buildings like an HVAC Engineer, a Bldg Engineer, security and design bids. As not all the bids were in prior to the meeting, Nikki will prepare a packet for the Board to review with all bids received and the Board will have a working session to review them.

Engagement letter for Audit:
The Board approved the engagement letter to the auditor to complete the 2013-2014 year-end audit.

Nomination of New Board Member:
It was moved by Brenda Henry and seconded by Andy Wilkens to nominate Barbara Boyer to fill a vacancy on the Board. Motion carried unanimously.

ADJOURNMENT:
There being no other business to come before the Board, the meeting was adjourned at 7:03 p.m.