

**Parkway Towers/Choice Mechanical
Meeting
September 20, 2011**

Present: Parkway Towers – Robert Boczkiewicz, John Schneider, Tim Campion
Choice Mechanical – Jason, Pat

The Board had requested a meeting with Choice Mechanical to discuss what appears to the Board to be an excessive amount of work being done in the building and the high amount of the bills we have been paying. The Board would like to have recommendations from Choice as to what we can do to reduce these expenses.

As stated in the Board meeting minutes (which followed the Choice meeting) it was agreed with Choice that repairs that will exceed the original estimate by more than ten (10%) require prior approval by the customer prior completion.

Choice also agreed that from now on that any estimate they present that is \$3000 or greater, we will automatically obtain another two bids from competing companies.

Tim Campion
Secretary
Revised 10/24/11