

SORREL RANCH HOMEOWNERS ASSOCIATION

Design Review Committee (DRC) Charter

Mission Statement: The DRC's mission is to evaluate written requests from Sorrel Ranch homeowners for exterior painting/staining, roofing, fencing, driveway and walkway replacement, significant landscaping, home additions and enhancements and any other improvement requiring approval per the Covenants, Conditions and Restrictions (CC&R's) Design Guidelines, and Rules & Regulations. These evaluations are to be conducted in such a way that will preserve, protect and enhance the economic value of the homes in Sorrel Ranch HOA. The DRC will strive to use principles of reasonable judgment for all homeowners dictated by standards set forth by the Board of Directors (the "Board").

Code of Conduct: There will be a Code of Conduct expected of DRC members. All members will be expected to use their principles of reasonable judgment, fairness and respect when reviewing homeowner requests, or dealing with any homeowner on any matter involved in the DRC process. If a situation arises where a DRC member has demonstrated that she/he cannot use reason, fairness or respect, that member will be asked by the Board of Directors to resign his/her position with a majority vote recommendation of the DRC.

Responsibilities: The DRC will be responsible for approval/disapproval of homeowner requests. The DRC will strive for consistency; yet will consider individuality when evaluating requests. While our covenants allow for a 30-day approval turn-around, the DRC will do its best to accommodate shorter turn-arounds, when possible. The DRC will also be responsible for post-project evaluation, especially if no prior approval properly took place.

Number of Members: The DRC will be comprised of no more than seven (7) and no less than three (3) volunteer homeowner members. The term of each member will be for one year. DRC members can re-apply each year. Two homeowners/residents from one household cannot participate, even if one is a Board liaison, on the same committee. All members must be in good standing with the Sorrel Ranch HOA and have no unresolved violations.

Selection of Members: Openings will be announced via the HOA's website and/or at HOA meetings. On or before the 1st HOA meeting of the new fiscal year, applications for the DRC may be emailed to the Property Manager, mailed to the management company, or hand-delivered at the first HOA meeting of the new fiscal year. An interested candidate will provide a written statement to the Board as to why they feel they would be an asset to the DRC. The Board will vote on all candidates for the DRC. The criteria for selection will be relevant past experience and level of expressed enthusiasm, as well as a desire to work as part of a team. The Board will strive to have all builder filings of Sorrel Ranch represented. After the Board has voted, the DRC members will be notified by phone or e-mail.

Committee Organization & Meetings: The DRC, at its first meeting of each year, will elect a chairperson, who will chair the DRC for one (1) year. The current charter will be reviewed and, if modified, presented to the Board for approval. Meetings will be held at least quarterly, from March to September (with no meeting in December), or as needed. The DRC may choose to recommend DRC requests and conduct other business via e-mail and/or meet on an "as needed" basis to support their goals. Actual meetings will be open to all Sorrel Ranch homeowners.

Relationship to the Board, Management Company and Homeowners: The DRC advises and makes recommendations to the Board on DRC matters. The DRC Chair will forward all information, including the disposition of DRC requests to the Board and management company, and will work closely with the management company to make sure homeowner requests are processed in a timely manner. The DRC will further strive to keep communication open with

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homeowners and alert the Board if there are any homeowner issues that may need the attention of the Board.

Finalized for Board Approval on: _____ April 17, 2014. *[Signature]*